

Point of Work Risk Assessment (POWRA)

On Site Risk Assessment



On arrival **ALL** to **STOP**

Inform ALL on site about

- The tasks for the day
- Their individual Health & Safety responsibilities
- Check who has done this before & who has not
- The hazards that may be experienced during the work and how they can be avoided: e.g. slips, trips & falls, working at height, noise, dust, buries services, tools and equipment.
- Personal protective equipment e.g. gloves, goggles, ear defenders, steel toe capped footwear, hi-vis vests/jackets
- What is the worst thing that could happen?
- What to do if there is an accident or incident.

Buddy new volunteers with more experienced ones

Ensure sufficient **tools** and **Personal Protective Equipment** are available for the task

Match tasks to abilities, their experience and health.

Remind all volunteers to do regularly review the risks on site, if they notice any changes in the working area, including the use of machinery or tools by other volunteers.

Identify if anyone in the group is First Aid trained.

Anyone arriving after this risk assessment has been completed needs to read this document before accessing the site.

Project:	
On Site Coordinator:	
Start Date:	End Date:

Date(s)		Site	
Person in charge of site today		Persons on site (Initials)	
Tasks			
Name of those on site	Name	Email /Phone	
End of Job Review:			

ALL to THINK and IDENTIFY HAZARDS	ACTIONS to be taken by ALL TICK all that apply	ADDITIONAL On Site ACTIONS (Write them in)
Slips, trips and falls e.g. down slopes, over ducts, tree roots, open trenches, open chambers, chamber lids, mud, uneven ground	Position chamber lids in obvious place to one side Organise ducting in bundles	
Damage to eyes e.g. trees and shrubs below head height, branches, shrubby undergrowth, barbed wire. when using equipment that creates dust	Cut Back undergrowth where possible (with permission) Tie back large branches to enable safer access to work area Wear protective glasses or goggles	
Manual handling Lifting chamber lids, lifting equipment, use of pick axe	Use chamber lid lifters to remove and replace lid	
Waste items in the Earth e.g. glass fragment, old barbed wire, metal items, soil	Wear work gloves when working and when handling such items	
Entry into/movement within tight spaces e.g. between shed and hedge/wall, between trees, under a hedge	Limit number of volunteers working in the space	
Noise e.g. nearby noise, toro, mole plough, digger	Use ear defenders or disposable earplugs or muffs All to check and be aware of machinery before moving areas. Highlight need for clear communication	
Traffic or moving vehicles e.g. machinery entering/ exiting and operating on site	Limit number of volunteers working in the immediate area of machinery	
Underground Services electricity, gas, water, domestic oil pipes	Mark on the surface the location of all services previously identified in on site surveys and through discussion with the landowner/property owner	
Falls from height e.g. off a ladder, off a wall, into trench	Limit work to 1.5m Stabilise ladders by a second person or secure Ladders when in use.	
COVID-19 Transmission	Social Distance Wear gloves Limit sharing tools Use track and trace	

If in any doubt please ask

B4RN 01524 555887