



**Broadband for the Rural North Ltd, Station Yard, Melling, Carnforth LA6 2QY  
Registration no. 31352R**

## JOB DESCRIPTION

Name:

Position:

**Community Engagement and Development Officer (SMT)**

Reports to:

Community Engagement and Development Manager

Line Manager to:

none.

Salary Band:

£20k to £30k

### ROLE

- To develop B4RN's Next Generation Access, Fibre-To-The-Home network.
- Raise awareness of B4RN and its ethos.
- Identify and engage with interested local community groups.
- Assess feasibility of proposed projects taking on board strategy, guidance, and direction from Head Office

### Special Conditions

- This post requires the ongoing possession of a full, valid driving licence. o A company vehicle will be provided as transport for all B4RN activities.
- This role will require some out of hours working (evening presentations) and travelling.
- Good colour vision for map, route, and services identification and interpretation.
- Must be computer literate and competent with the Microsoft Office Suite and other applications such as Google Earth.

### RESPONSIBILITIES

- Act as the main point of contact between volunteer groups and B4RN Head Office.
- Present individual business cases for new proposed projects.
- Develop and supply network plans based on B4RN systems, methods, and constraints.
- Have the ability to engage with volunteers in a rural environment, work independently, be organised, and self-motivated.
- Carry out public presentations with confidence and accuracy, with the ability to handle a wide range of questions and queries.
- Co-ordinate and support local community groups, support parish meetings, meet on site with landowners and volunteers.
- Deliver appropriate training to volunteers.
- Administer and document wayleaves.
- Manage materials stores in terms of physical access, stock control and health and safety.
- Manage our brand awareness, ensure the correct message is given including posters, banners, websites, and general information material.
- Such other duties appropriate to the grade as may be directed by the COO and/or CEO.

### REQUIREMENTS

- Knowledge of rural communities.
- Committed to improving rural broadband.
- Experience in the voluntary sector.