



Broadband for the Rural North Ltd, Station Yard, Melling, Carnforth LA6 2QY  
Registration no. 31352R

## Work for Shares Claim Form

### Your details

Full Name	
Address	
Landline Number	
Mobile Number	
Email Address	

### Work for Shares PURE – Work for Shares VAT?

Individuals who are NOT VAT registered do not need to provide an invoice, we term these PURE Work 4 Shares. Forms should be fully completed and marked PURE. Work will be paid for by issue of a Share Certificate, which is redeemable after 3 years.

For VAT registered businesses we need a VAT invoice and bank details for payment of your invoice and a cheque/BACS for your share purchase in whole GBP.

*Please tick the box relevant to you:*

PURE W4S	No need to provide bank details	tick here
VAT W4S	Please complete the BACS details below	tick here

### Bank Details for Payment

Bank Name/Branch	
Account Number	
Sort Code	

# B4RN<sup>®</sup>

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## Description of Works

Build group <sup>4</sup>	
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## Duct Installation (Example in grey)

Start Chamber <sup>5</sup>	End Chamber <sup>5</sup>	Distance (m)	Unit Price <sup>6</sup>	Amount GBP
AB101	AB102	100	£1.50/m	£150
			£1.50/m	£
			£1.50/m	£
			£1.50/m	£
			£1.50/m	£
			£1.50/m	£
			£1.50/m	£

## Chamber Installation (Example in grey)

Chamber Number <sup>5</sup>	Size (Large or Small)	Unit Price <sup>7</sup> (£50 or £25)	Amount GBP
AB101	Large	£50	£50
			£
			£
			£
			£
			£

## Other (Pre-approved works)

Works Description	Approved by <sup>8</sup>	Amount GBP
		£
		£
		£
		£

<b>Total claim value (excluding VAT), subject to B4RN authorisation</b>	<b>£200</b>
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Approved by build champion \_\_\_\_\_ Date \_\_\_\_\_

Authorised on behalf of Broadband for the Rural North Ltd

Claim No. \_\_\_\_\_

For internal use

Code P	3002
Code V	3000
Code D	0020

\_\_\_\_\_ Date \_\_\_\_\_



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## Notes for completing the Work for Shares Claim Form

### General Information

1. The minimum claim value for digging is £100.00 (to the nearest full £1.00)
2. Payment will be made by BACS transfer if you are VAT Registered. It is understood the claimant will buy shares to the agreed value or higher.
3. If you are not VAT registered payment is made by Share issue.

### Description of Works

4. Your build group is the Parish in which the works are carried out. You can always ask the local champion to confirm this with you. E.g. Quernmore.
5. Chambers are identified by a two or three letter code and then followed on by the route and chamber number combination. E.g. **QR101** is Quernmore Route 1, Chamber 1.

### Payment rates for work carried out

6. Installation of ducting                      £1.50 per metre installed
7. Installation of Access Chambers
  - a. Large    £50.00 each
  - b. Small    £25.00 each
8. Other works outside of the above scope must be pre-approved by the B4RN office before they are undertaken. This can include road crossings, wall crossings, or anything site specific that you wish to bring to our attention.
9. Alternatively, if the work has been done by a third-party contractor we will pay against their invoice. Please discuss the payment of the bill if VAT is involved as B4RN can reclaim VAT.

### How the process works

Please complete the claim form (above) and have it approved by your build champion. Route and chamber numbers need to be included on this form. If you are VAT registered, you will need to send us a VAT invoice (B4RN will claim VAT back in the usual way).

Once approved by your build champion, please return the form to us along with your share application form and a cheque if you are VAT registered (payable to Broadband for the Rural North Ltd) for the value of the shares or you can arrange to pay by BACS if you prefer.

For VAT rated work, on receipt of all the documents, and after authorisation by B4RN, we will pay you the value of the VAT invoice. Only then will we present your cheque for Shares for payment. Once your payment has cleared the bank a Share Certificate will be issued

For PURE work, on receipt of all documents and after authorisation by B4RN we will issue a Share Certificate on the date of approval

Shares must be held for a minimum of three years under B4RN's rules.