



Beneficiary Validation

How to guide

V2 December 2023

This guide can be shared with beneficiaries to guide them through the voucher validation process. It includes:

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Request validation

Once the supplier has requested a voucher on the beneficiary's behalf, the beneficiary will need to confirm that they agree to the supplier making the connection.

Step 1: Beneficiary will receive an email from BDUK which provides a validation link and one time password:

Please use the link and password below to view and accept the terms of the Scheme. We cannot issue your voucher until you confirm these details.

Password: 125579

Link: <https://bduk-bdukfp-stg1.pegasys.net/prweb/PRAuth/VoucherValidation>

Please note: Full email in Appendix 1

Step 2: Click on the link in the email or copy in to browser

Beneficiary dashboard	Menu ▾
Please enter credentials Email address	
Password	
	<input type="submit" value="Submit"/>

Step 3: Enter the email address associated with the voucher (the one that received the validation email) and the numerical password in the email and click submit

Beneficiary dashboard	Menu ▾
Please enter credentials Email address Beneficiary@gmail.com	
Password 770443	
	<input type="submit" value="Submit"/>

Step 4: Select if you are residential, business or Sole Trader

M

Voucher validation
Due 27 days from now

Menu ▾

Statement
It is important that you confirm your acceptance of the Gigabit Voucher Scheme terms and conditions before we confirm your voucher.

Please confirm whether you are a:
☐ Business
☒ Residential
☐ Sole Trader

Residential: Beneficiary is a resident with no business activity being completed at the premises

Business: Beneficiary is company, charity or partnership requesting a voucher for a premises from which they actively trade

Sole Trader: Beneficiary is an individual who is the exclusive owner of a business requesting a voucher for a premises from which they actively trade

Please note: Sole Trader must provide attachment evidence of UTR number on HMRC documentation at the time of validating

Step 5: Complete the remainder of the form for the correct beneficiary type and click submit

Please note: Copies of the full form for each beneficiary in Appendix 2

Redeem validation

Once the connection has been completed by the supplier the beneficiary will need to confirm a successful connection.

Step 1: Beneficiary will receive an email from BDUK which provides a validation link and one time password:

Please use the link and password below to confirm that your new connection is in place and working in line with the terms and conditions of the scheme.

Password: 989659

Link: <https://bduk-bdukfp-stg1.pegasys.net/prweb/PRAuth/VoucherValidation>

Please note: Full email in Appendix 2

Step 2: Click on the link in the email or copy in to browser

Beneficiary dashboard	Menu ▾
Please enter credentials Email address	
Password	
	<input type="submit" value="Submit"/>

Step 3: Enter the email address associated with the voucher (the one that received the validation email) and the numerical password in the email and click submit

Beneficiary dashboard	Menu ▾
Please enter credentials Email address beneficiary@gmail.com	
Password 330616	
	<input type="submit" value="Submit"/>

Step 4: Complete your name, declaration, satisfaction survey and confirm details are correct on the form and click submit

M

Connection validation
Due 11 days from now

On behalf of Joe Beneficiary whose authority I have to complete this statement, I confirm the following details are correct:

About you:
Beneficiary name: Joe Beneficiary
Company name:
Address: V Address
Post code:
Date of delivery:
Unique reference: GPYRHZ75

Your name

Joe Beneficiary

Declaration

I confirm that the installation has been completed and to the best of my knowledge complies with the below terms of the scheme.

☒ Yes
☐ No

[Gigabit voucher scheme Ts & Cs](#)

Please take a couple of minutes to tell us about your experience with the Scheme

How did you hear about the gigabit broadband voucher scheme? (Optional)

Direct approach from supplier (in person)

Thinking about your new gigabit capable connection, please indicate your level of satisfaction with its performance. (Optional)

☐ Not at all satisfied
☐ Moderately satisfied
☐ Satisfied
☐ Very satisfied
☒ Delighted

Please tell us about the difference your new gigabit capable connection has made to you.

Great connection and fantastic service throughout. Very impressed!

Details submitted by the supplier in this form are correct?

☒ Yes
☐ No

Cancel

Save Submit

Appendix 1 – Request validation email

Once the connection has been completed by the supplier the beneficiary will need to confirm a successful connection.



This email is intended for **Beneficiary**

SUPPLIER has requested a UK Gigabit Voucher on your behalf to offset the cost of a gigabit-capable broadband installation at your address.

Your voucher number is GPZOS026.

In order for us to issue the voucher, we need you to confirm that you agree to this supplier requesting a voucher to help fund the cost of a new gigabit-capable service to your address.

Please use the link and password below to view and accept the terms of the Scheme. We cannot issue your voucher until you confirm these details.

Password: 125579

Link: <https://bduk-bdukfp-stg1.pega.net/prweb/PRAuth/VoucherValidation>

If you are concerned about the security of the link, please visit the scheme website for more information: <https://gigabitvoucher.culture.gov.uk>

If the link above does not work when clicked, please copy and paste it into your browser. If you do not give your agreement within 28 days of this email, BDUK will cancel your supplier's request for a voucher. Validation by anyone other than the beneficiary named above may invalidate this request.

If you did NOT agree for **SUPPLIER** to request a voucher on your behalf, please contact us:

SUPPLIER CONTACT

It is not a requirement of the Scheme for you to make any payments in advance of the connection being delivered.

If your query is specific to the contract you have with your supplier or service provider, please contact **SUPPLIER**

If you did not request this voucher, please contact us at: GBVSHelp@dcms.gov.uk

Gigabit vouchers are issued subject to the terms and conditions of the Scheme which is operated by the Department for Digital, Culture, Media and Sport (DCMS).

<https://gigabitvoucher.culture.gov.uk/terms-conditions/>

Building Digital UK (BDUK)

BDUK is an Executive Agency of the Department for Digital, Culture, Media and Sport

DATA PROTECTION

Where you are a corporate or residential beneficiary, we and you shall comply with all applicable data protection laws. Any personal data (of any individual, employees, company representatives or otherwise) provided by you shall be used in accordance with our privacy statement located

at https://gigabitvoucher.culture.gov.uk/privacy_notice/.

You shall comply with any additional data protection procedures notified by us and ensure that (a) you have provided such employees, company representatives or otherwise (as applicable) with our privacy statement, and (b) all fair processing notices have been given and/or, as applicable, consents are obtained to enable us to process the relevant data for the purpose of the Scheme.

We shall be entitled to require you to comply with such additional provisions as we may reasonably determine to be necessary in order to enable DCMS and you to comply with our respective obligations under data protection legislation including The Data Protection Act 2018 and the U.K. GDPR

Appendix 2 – Request validation form

Residential Beneficiaries

On behalf of Hannah Test whose authority I have to complete this statement, I confirm the following details are correct: Menu ▾

About you:
Beneficiary name:Hannah Test
Address:

ADDRESS

Post code:

ADDRESS

Date of contract agreement: 01/01/2023
Unique reference:GPC3FDOO

About your new or upgraded connection, I confirm:

- I do not already have installed a gigabit capable broadband connection at the premises above. For more details of connection capability please see the terms and conditions below.
- I have agreed to take service from

SUPPLIER

 for a new service for a period of no less than 12 months from the date of sale above
- I have not already claimed a Gigabit Broadband Voucher for this or any other premise

You can download a copy of the scheme terms and conditions
[Gigabit voucher scheme Ts & Cs](#)

I Accept the Terms and Conditions of the offer of a Gigabit Voucher
☐ Yes
☒ No

Comments

Your name

Details submitted by the supplier in this form are correct?
☐ Yes
☐ No

Cancel

Save

Submit

Business beneficiaries (including Business, Charity, Partnership)

It is important that you check and confirm the following so we can issue your Gigabit Voucher.

On behalf of Hannah Test whose authority I have to complete this statement, I confirm the following details are correct:

About you:

Beneficiary name:Hannah Test

Address:

ADDRESS

Post code

Date of contract agreement: 01/01/2023

Unique reference:GPC3FDOO

About your new or upgraded connection, I confirm:

- I do not already have installed a gigabit capable broadband connection at the premises above. For more details of connection capability please see the terms and conditions below.
- I have agreed to take service from SUPPLIER for a new service for a period of no less than 12 months from the date of sale above
- I have not already claimed a Gigabit Broadband Voucher for this or any other premise

You can download a copy of the scheme terms and conditions

[Gigabit voucher scheme Ts & Cs](#)

I Accept the Terms and Conditions of the offer of a Gigabit Voucher

☒ Yes

☐ No

Your name

Information about your company/business

Number of full time employees

☐ 10 to 19

☐ 20 to 49

☐ 50 to 99

☐ 100 to 250

☐ More than 250

Number of years trading

☐ 0 to 1

☐ 2 to 4

☐ 5 to 10

☐ 11 to 20

☐ More than 20

Home or Office based

☐ Home

☐ Office

Sector

Company number

Enter your registered company number as it appears at Companies House

Details submitted by the supplier in this form are correct?

☐ Yes

☐ No

Sole Trader Beneficiary

[Menu](#)

I Accept the Terms and Conditions of the offer of a Gigabit Voucher

- ☒ Yes
☐ No

Your name

Evidence of status

As part of this application, we require evidence of your status as an enterprise (Sole Trader). The documentation we will accept as evidence, includes:

- Proof of your sole trader UTR number on HMRC documentation
- Business bank account statement issued within the last three months

VOUCHER ISSUE WILL BE DELAYED IF YOU DO NOT PROVIDE APPROPRIATE EVIDENCE THAT YOU TRADE FROM THIS ADDRESS.

[Attach](#) No file chosen

Number of years trading

- ☐ 0 to 1
☐ 2 to 4
☐ 5 to 10
☐ 11 to 20
☐ More than 20

Home or Office based

- ☐ Home
☐ Office

Sector

Details submitted by the supplier in this form are correct?

- ☐ Yes
☐ No

[Cancel](#)

[Save](#)

[Submit](#)

Appendix 3 – Redeem validation email

Once the connection has been completed by the supplier the beneficiary will need to confirm a successful connection.



We require further information about your new gigabit broadband connection so that your UK Gigabit Voucher and the associated grant can be paid. Your funding may be at risk if no action is taken.

This email is intended for **Beneficiary**.

SUPPLIER has told us that the new broadband service you ordered from them, or an internet provider working with **SUPPLIER**, is now connected. The cost of this installation is supported by the UK Government's Gigabit Broadband Voucher Scheme.

Your unique voucher number is: GPZOS026

Please use the link and password below to confirm that your new connection is in place and working in line with the terms and conditions of the scheme.

Password: 989659

Link: <https://bduk-bdukfp-stg1.peganet/prweb/PRAuth/VoucherValidation>

If the link above does not work when clicked, please copy and paste it into your browser.

If you are concerned about the security of the link, please visit the scheme website for more information: <https://gigabitvoucher.culture.gov.uk>

If you have any queries or the service is not delivered or working to the contracted speeds, you should not complete the validation and contact us to let us know at GBVSHelp@dcms.gov.uk.

You should contact **SUPPLIER** if you have any questions about the service you are getting. Please note, that if you use a firewall this may reduce your reported connection speed.

If you do not respond to this email within 28 days, BDUK may cancel your voucher. If this happens, you may have to pay your supplier for the full connection cost of the service funded by the voucher.

You should also note that we may ask our agent, Campbell & Kennedy Maintenance Ltd, to contact you to confirm that your service meets the Scheme's terms and conditions. This may involve a site visit or a telephone call.

Gigabit vouchers are issued subject to the terms and conditions of the Scheme which is operated by the Department for Digital, Culture, Media and Sport (DCMS).

<https://gigabitvoucher.culture.gov.uk/terms-conditions/>

Building Digital UK (BDUK)

BDUK is an Executive Agency of the Department for Digital, Culture, Media and Sport

Appendix 4 – Request validation email welsh version



Bwriedir yr ebost hwn i'r **Buddiolwr**

Mae **CYFLENWR** wedi gofyn am daleb Gigabit y DU ar eich rhan i wrthbwysu cost gosod band eang all drosglwyddo data ar gyfradd gigadid yn eich cyfeiriad.

Rhif eich taleb yw GPZOS026.

Er mwyn i ni roi'r daleb, mae angen i chi gadarnhau eich bod yn cytuno i'r cyflenwr hwn ofyn am daleb i helpu i ariannu cost gwasanaeth newydd all drosglwyddo data ar gyfradd gigadid i'ch cyfeiriad.

Defnyddiwch y ddolen a'r cyfrinair isod i weld a derbyn telerau'r Cynllun. Ni allwn roi eich taleb hyd nes y byddwch yn cadarnhau'r manylion hyn.

Cyfrinair: 125579

Dolen: <https://bduk-bdukfp-stg1.pegasys.com/prweb/PRAuth/VoucherValidation>

Os ydych chi'n poeni am ddiogelwch y ddolen, ewch i wefan y cynllun i gael mwy o wybodaeth: <https://gigabitvoucher.culture.gov.uk>

Os nad yw'r ddolen uchod yn gweithio pan fyddwch yn ei chlicio, copi'wch hi a'i gludo i mewn i'ch porwr. Os na fyddwch yn cytuno o fewn 28 diwrnod i'r e-bost hwn, bydd BDUK yn canslo cais eich cyflenwr am daleb. Gall dilysu gan unrhyw un heblaw'r buddiolwr a enwir uchod annilysu'r cais hwn.

Os NAD oeddech yn cytuno i **GYFLENWR** ofyn am daleb ar eich rhan, cysylltwch â ni:

PERSON CYSWLLT Y CYFLENWR

Nid yw'n ofynnol o dan y Cynllun i chi wneud unrhyw daliadau cyn i'r cysylltiad gael ei gyflwyno.

Os yw'ch ymholiad yn benodol i'r contract sydd gennych gyda'ch cyflenwr neu ddarparwr gwasanaeth, cysylltwch â'r **CYFLENWR**

Os na wnaethoch chi ofyn am y daleb hon, cysylltwch â ni trwy: GBVSHelp@dcms.gov.uk

Cyhoeddir talebau Gigadid yn ddarostyngedig i delerau ac amodau'r Cynllun a weithredir gan yr Adran Gwyddoniaeth, Arloesi a Thechnoleg (DSIT) <https://gigabitvoucher.culture.gov.uk/terms-conditions/>

Building Digital UK (BDUK)

Mae BDUK yn Asiantaeth Weithredol yr Adran Gwyddoniaeth, Arloesi a Thechnoleg

DIOGELU DATA

Pan fyddwch yn fuddiolwr corfforaethol neu breswyl, byddwn a byddwch yn cydymffurfio â'r holl ddeddfau diogelu data perthnasol. Bydd unrhyw ddata personol (gan unrhyw unigolyn, gweithwyr, cynrychiolwyr cwmni neu fel arall) a ddarperir gennych yn cael ei ddefnyddio yn unol â'n datganiad preifatrwydd sydd wedi'i leoli yn https://gigabitvoucher.culture.gov.uk/privacy_notice/.

Byddwch yn cydymffurfio ag unrhyw weithdrefnau diogelu data ychwanegol a hysbyswyd gennym ni ac yn sicrhau (a) eich bod wedi darparu ein datganiad preifatwydd i'r staff hynny, i gynrychiolwyr y cwmni neu fel arall (fel y bo'n berthnasol), a (b) bod yr holl hysbysiadau prosesu teg wedi'u rhoi a/neu, fel y bo'n gymwys, ceir caniatâd i'n galluogi i brosesu'r data perthnasol at ddibenion y Cynllun.

Bydd gennym hawl i'w gwneud yn ofynnol i chi gydymffurfio â'r darpariaethau ychwanegol hynny y gallwn yn rhesymol benderfynu eu bod yn angenrheidiol er mwyn galluogi DSIT a chi i gydymffurfio â'n priod rwymedigaethau o dan ddeddfwriaeth diogelu data gan gynnwys Deddf Diogelu Data 2018 a'r DU. GDPR

Appendix 5 – Redeem validation email welsh version



Mae angen rhagor o wybodaeth arnom am eich cysylltiad band eang gigadid newydd fel y gellir talu eich Taleb Gigabit DU a'r grant cysylltiedig. Mae'n bosibl y bydd eich cyllid mewn perygl os na chymerir unrhyw gamau.

Bwriedir yr ebost hwn i'r **Buddiolwr**.

Mae **CYFLENWR** wedi dweud wrthym fod y gwasanaeth band eang newydd a wnaethoch chi ei archebu ganddynt, neu gan ddarparwr rhynggrwyd sy'n gweithio gyda'r **CYFLENWR**, bellach wedi'i gysylltu. Cefnogir cost gwaith ei gysylltu gan Gynllun Talebau Band Eang Gigadid Llywodraeth y DU.

Eich rhif unigryw yw: GPZOS026

Defnyddiwch y ddolen a'r cyfrinair isod i gadarnhau bod eich cysylltiad newydd yn ei le ac yn gweithio yn unol â thelerau ac amodau'r cynllun.

Cyfrinair: 989659

Dolen: <https://bduk-bdukfp-stg1.peganet/prweb/PRAuth/VoucherValidation>

Os nad yw'r ddolen uchod yn gweithio pan fyddwch yn ei chlicio, copi'wch hi a'i gludo i mewn i'ch porwr.

Os ydych chi'n poeni am ddiogelwch y ddolen, ewch i wefan y cynllun i gael mwy o wybodaeth: <https://gigabitvoucher.culture.gov.uk>

Os oes gennych unrhyw ymholiadau neu os nad yw'r gwasanaeth yn cael ei ddarparu neu'n gweithio i'r cyflymderau yn unol â'r contract, ni ddylech gwblhau'r dilysiad a dylech gysylltu â ni i roi gwybod i ni ar GBVSHelp@dcms.gov.uk.

Dylech gysylltu â **CYFLENWR** os oes gennych unrhyw gwestiynau am y gwasanaeth rydych yn ei gael. Sylwer, os ydych chi'n defnyddio wal dân, gall hyn leihau cyflymder eich cysylltiad sy'n cael ei gofnodi.

Os na fyddwch yn ymateb i'r e-bost hwn o fewn 28 diwrnod, gall BDUK ganslo'ch taleb. Os bydd hyn yn digwydd, mae'n bosibl y bydd yn rhaid i

chi dalu'ch cyflenwr am gost lawn cysylltu'r gwasanaeth a ariennir gan y daleb.

Dylech hefyd nodi y gallwn ofyn i'n hasiant, Campbell & Kennedy Maintenance Ltd, gysylltu â chi i gadarnhau bod eich gwasanaeth yn bodloni telerau ac amodau'r Cynllun. Gall hyn gynnwys ymweliad safle neu alwad ffôn.

Cyhoeddir talebau Gigadid yn ddarostyngedig i delerau ac amodau'r Cynllun sy'n cael ei weithredu gan yr Adran Gwyddoniaeth, Arloesi a Thechnoleg (DSIT).

<https://gigabitvoucher.culture.gov.uk/terms-conditions/>

Building Digital UK (BDUK)

Mae BDUK yn Asiantaeth Weithredol yr Adran Gwyddoniaeth, Arloesi a Thechnoleg